

MAHC 2020 Annual Conference Training Schedule

Saturday, May 16, 2020

Saturday: May 16 8:00 AM—5:00 PM

Conference Registration

South Convention Lobby

Saturday, May 16 – 8:00am - 4:00pm

Certified Cooperative Specialist Class – Extras class you must pay for

Tower D Classroom

The program features instructor-led training components, providing professional and Board Members an opportunity to learn new skills, validate their existing skills, and gain a better understanding of the latest technologies and solutions in an ever-changing world.

Certification provides an industry standard, a commitment to a level of knowledge and learning that can be relied upon. Like a professional license, certification offers structured, reliable evidence of skills. In today's increasingly complex and highly specialized economy, credentials are everything. MAHC has introduced certifications to recognize those individuals who have made the investment to become certified in the cooperative organizations. Your training and certifications demonstrate a commitment to a level of proficiency that can be relied upon.

Marlene Dau , Melanie Philips , Kathy Sinicropi, Karen Harvey

Saturday, May 16 – 10:00am - 2:00pm

Foothills Excursion – Tour you must pay for

Colorado is known for its incredible scenery and what better way to experience the best the foothills offer than to take a tour on the Lariat Loop! Along the way, you will see the town of Golden, home of Coors Brewery, panoramic views from Lookout Mountain, the beautiful town of Evergreen and the chance to see the iconic Red Rocks Amphitheatre in person.

A Tour Guide will entertain you with historical facts and fun about the Centennial State. Guests will be transported for 4 hours with stops along the way to stretch and take in the mountain air and incredible views. Stops along the way will be permitted but for quick look

Sunday, May 17, 2020

Sunday, May 17 – 8:00am - 6:00pm

Conference Registration

South Convention Lobby

Sunday, May 17 – 8:00am - 1:00pm

Certified Cooperative Specialist Class – Day 2 Extras class you must pay for

Tower D Classroom

The program features instructor-led training components, providing professional and Board Members an opportunity to learn new skills, validate their existing skills, and gain a better understanding of the latest technologies and solutions in an ever-changing world.

Marlene Dau, Melanie Philips, Kathy Sinicropi, Karen Harvey

Sunday, May 17 – 10:00am - 3:00pm

Colorado Springs Driving Tour – Tour you must pay for

The city sits at the foot of one of the nation's most famous landmarks, Pikes Peak – America's Mountain, whose summit inspired Katharine Lee Bates to pen the words to "America the Beautiful."

The impressive red rock formations draw those with smartphones and cameras to capture a perfect shot of the rocks that frame snow-capped Pikes Peak.

Scenic Drive To Colorado Springs, Air Force Academy, Garden of the Gods, Manitou Springs and The Broadmoor Hotel

Sunday May 17 - 1pm – 5pm

New Board Member - Extras class you must pay for

Tower C Classroom

"Where am I?" is frequently the first question asked by a new Board member in any housing cooperative. Regrettably, many of our new Board members have little experience either in housing cooperatives or in organizational administration. Soon they are awash in a sea of details and responsibilities without any clear picture of the overall role of the individual Board member.

This training course is designed for one purpose only: to give the new, or prospective, Board member an overall framework for understanding their role by its nature and its constraints.

Richard Berendson, Blaine Honeycutt, Mike Reading

Sunday May 17 – 2pm – 4

Assistance Animals - Special new Class added for all registered members

Tower D Classroom

HUD just recently released new guidance concerning assistance animals and the obligations of housing providers under the Fair Housing Act. It is a major step forward to minimize abuse and ensure that reasonable accommodations are provided to those individuals who are truly in need. The new guidance doesn't solve everything, but it will sure help property managers and cooperative boards alike as they deal with this on-going and seemingly expanding challenge.

KMC ??????????

Sunday May 17 – 5:30pm – 6pm

1st Time Attendees Orientation

Tower C Classroom

Richard Berendson, Blaine Honeycutt, Mike Reading

Sunday May 17 – 6:30pm – 8:00pm

Welcome Reception - Must have a name tag to get in.

Windows Classroom

2020 MAHC Annual Conference Training Schedule

Monday, May 18, 2020

Monday, May 18 – 8:00am - 4:00pm

Conference Registration

South Convention Lobby

Vendors

South Convention Lobby

All Day Break

South Convention Lobby

Monday, May 18 – 8:00am - 10:00am

Continental Breakfast

Monday, May 18 – 9:30am - 10:00am

Opening Session

Grand Ballroom

Monday, May 18 -- 10:40-12:00

President – Vice President

Tower A Classroom

Now that I am Board President, what do I need to do to help the rest of the Board to be the best our board can be for our cooperative.

Blaine Honeycutt

Sexual Harassment

Tower B Classroom

Quid Pro Quo... What do you know? Learn how to navigate the sometimes choppy waters of Sexual Harassment compliance. Take with you the tools you need to train your staff and property leadership to help reduce the risk and foster a positive working environment.

Angie Pearman , John Bunner

New Technology for the Co-ops

Tower C Classroom

This class will explore new and emerging technology for cooperative communities, boards, and staff. Tech time focuses on technology on the cheap. I like to refer to it as, "Life below retail." You will learn tech solutions that are affordable, and in most cases, free. This course will empower the participant and raise their confidence level when dealing with technology.

Fred Gibbs

Successful Carrying Charge Collections Part 1

Tower D Classroom

This workshop is designed to describe the benefits and importance of having an effective and efficient carrying charge collection policy in place.

Cynthia Jones, , Kimberly Patterson, Vicky Tate, Doris Kane

Marketing to Millennials

Windows Classroom

Millennials are the largest buying populations - how are you going to get them to buy into your Cooperative?

Valerie Hall, Latisha Billy

Monday , May 18 – 12:00am - 2:00pm

Awards Luncheon

Grand Ballroom

Strut Your Stuff

Grand Ballroom

Monday, May 18 – 2:00-3:20

Duties of the Secretary

Tower A Classroom

The Secretary of the Cooperative is one of the most important positions on the Board of Directors. This workshop will provide the tools for efficient record keeping of your meeting.

Cynthia Philips

Conflict Resolution Part 1

Tower B Classroom

Many situations occur that may cause conflict between your Board of Directors, Management and Staff. We have designed this class to help, define conflict, describe conflict, determine problems that result in conflict, and discuss solutions to resolve conflict. In other words, remove the “ELEPHANT” from the room.

Karen Harvey, Kim Marcus

Power of Words Part 1

Tower C Classroom

The power that the board and staff possess with the use of words and how words play a huge part in how people respond to way we produce this power. The goal here is to have the class changing their view or perspective about words and power.

Kalisha France, Denise Hill

Successful Carrying Charge Collections Part 2

Tower D Classroom

This workshop is designed to describe the benefits and importance of having an effective and efficient carrying charge collection policy in place.

Cynthia Jones, Kimberly Patterson, Vicky Tate, Doris Kane

Co-op Legal Update Part 1

Windows Classroom

Join the legal experts on cooperative housing law from Pentiuk, Couvreur & Kobiljak, P.C. as they discuss current laws and regulations affecting housing cooperatives across the country. Course includes scenarios and case studies woven into the material for engaging and interactive learning to test your knowledge.

Randy Pentiuk, April Knoch, Creighton Gallup

Monday, May 18 – 3:20-3:40

All Day Break – Also serving Cookies

South Convention Lobby

Monday, May 18 – 3:40-5:00

Treasurer- What is Required of Me?

Tower A Classroom

This class will be a discussion about the duties and responsibilities of a Board Treasurer. There will also be open discussion on the problems and solutions brought up by the class.

Mike Reading

Conflict Resolution Part 2

Tower B Classroom

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Kalisha France, Denise Hill

Up in Smoke: Cigarettes, Marijuana and Your Cooperative

Tower D Classroom

The smoke and odor from cigarettes and marijuana create significant challenges for housing cooperatives. Figuring out the rights of Members/Residents to use these products, the rights of Members/Residents to be free from these products and whether housing Cooperatives need to get involved can be head-spinning. This workshop will walk you through these issues, particularly in light of the recent approval of recreational marijuana in Michigan & Illinois.

KMC

Co-op Legal Update Part 2

Windows Classroom

Join the legal experts on cooperative housing law from Pentiuik, Couvreur & Kobiljak, P.C. as they discuss current laws and regulations affecting housing cooperatives across the country. Course includes scenarios and case studies woven into the material for engaging and interactive learning to test your knowledge.

Randy Pentiuik, April Knoch, Creighton Gallup

Monday, May 18 – 6:00pm - 11:00pm

Blackhawk Casino – Tour you must pay for

Enjoy a scenic ride up through the foothills to the town of Blackhawk, home of the award winning Ameristar Casino Resort and Spa! Guests will depart the hotel at 6:00pm and return at 11:00pm.

Tuesday, May 19, 2020

Tuesday, May 19 – 8:00am - 4:00pm

Conference Registration

South Convention Lobby

Vendors

South Convention Lobby

All Day Break

South Convention Lobby

Tuesday, May 19 – 8:00am - 9:30am

Continental Breakfast

Tuesday, May 19 – 9:00-10:20

Hot Topics in Housing Cooperatives Part 1

Tower A Classroom

Hot topics is a two-part workshop that explores all current issues facing housing cooperative Board of Directors and Management must face. This class will include information and discussion regarding: Membership Complaints and Altercations: How to deal with a Rouge Board Member; Understanding your responsibility with regards to Reasonable Accommodations & Modifications, Pet and Service Animal Policies, Smoking Issues, Sexual Harassment in the Community, The Membership Selection Process regarding Felons, and other recent subjects. Hot topics may be adjusted to fit the needs of the class participants.

Dino DeMare

Disaster Preparedness Part 1

Tower B Classroom

Is your cooperative prepared for a disaster? Evacuation? Knowing the risks for disasters in your area can help your property take the steps needed to be prepared. Make sure your cooperative has a plan today with this class on Disaster Preparedness.

Monte Huston, Gregory Nolan, Sean Garland

PX5+I= Effective Marketing Part 1

Tower C Classroom

Learn the key components to effectively marketing your property. This class is designed to be informative, fast paced and highly interactive. Join us for an energetic presentation. You will be so glad you did! Marketing is a mindset!

Melanie Philips, Christine Johnson, Shauwana Collins

Warning Signs Your Cooperative is in Trouble

Tower D Classroom

This workshop helps you recognize serious issues in operations, property conditions, and management that may negatively impact your cooperative if they are not addressed.

Hugh Jeffers

What is Needed to Refinance Your Cooperative

Windows Classroom

Beginning with whether your Cooperative will benefit from refinancing, defining documents and information needed to present to a lender. Onto documents and method of presentation. The different types of lenders available and positives/negatives of each. Finally, we will sum up the direction and progress of Coop loans from the development of Coops up to 2020.

Paul Meyer

Tuesday, May 19 – 10:20-10:40

All Day Break

South Convention Lobby

Tuesday, May 19 -- 10:40-12:00

Hot Topics in Housing Cooperatives Part 2

Tower A Classroom

Hot topics is a two-part workshop that explores all current issues facing housing cooperative Board of Directors and Management must face. This class will include information and discussion regarding: Membership Complaints and Altercations: How to deal with a Rouge Board Member; Understanding your responsibility with regards to Reasonable Accommodations & Modifications, Pet and Service Animal Policies, Smoking Issues, Sexual Harassment in the Community, The Membership Selection Process regarding Felons, and other recent subjects. Hot topics may be adjusted to fit the needs of the class participants.

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Melanie Philips, Christine Johnson, Shauwana Collins

Benchmarking your cooperative

Tower C Classroom

You can't manage what you can't measure. Learn financial benchmarking skills which will help you better understand the operating cost of your cooperative. Discover tools to determine if your Coop is leading or failing in different expense categories such as utilities, payroll and insurance. This class will focus on the skills used to benchmark the financial operating cost of your property.

David Wilkins

Fair Housing from the Lawyer's Perspective

Windows Classroom

This class will provide an overview of U.S. federal housing laws, regulations, and policies, focusing on fair housing affecting housing cooperatives from the coop attorney's perspective. Scenarios and case studies included in the materials are designed to provide participants with a means to safely navigate common FHA traps.

Randy Pentiuk, April Knoch, Creighton Gallup

Tuesday, May 19 – 12:00-1:30

Lunch On Your Own.

Tuesday, May 19 – 1:30-2:50

What Tears Down Your Cooperative Part 1

Tower A Classroom

This workshop will address examples of actions; or lack thereof; and bad behaviors that can tear down your cooperative. This workshop will discuss options to curtail these behaviors that do contribute to your cooperative's downfall. This workshop will also discuss the Board and the Member's responsibilities to the Cooperative.

Linda Brockway

Using the 7 Cooperative Principles Model Part 1

Tower B Classroom

Using the 7 Cooperative Principles Model, this class will remind elected Board of Directors of their promise to make both their COOPERATIVE and their COMMUNITY a COHESIVE entity they would be proud to call HOME. It will also ENCOURAGE, EMPOWER, and EDUCATE Board of Directors of ways to better fulfill the roles and positions they often must play. The class will explore new concepts and challenges of how as Board of Directors can help fellow member live their best cooperative lives in the community we call home. Part 1 will cover the first 4 of the 7 Cooperative Principles (Voluntary & Open Membership; Democratic Member Control; Members' Economic Participation; and Autonomy & Independence). Part 2. will cover the last 3 of the 7 Cooperative Principles (Education, Training and Information; Cooperation among Cooperatives; and Concern for the Community).

Frankie Morton

Marketing Your Cooperative Through Social Events

Tower C Classroom

Are you looking for new marketing ideas? Does your cooperative host any special events? Come learn how to get started or take your social event planning to the next level and build on successes that can help develop a strong sense of community that over time will make your cooperative one of the most sought-after places to live. Hope to see you there!

Kathy Sinicropi

Member Orientation Part 1

Tower D Classroom

What do you really want new members to know? How do you continue to impress people to live the "Cooperative" way? So, what do you say really can move and impression?

Marlene Dau, Leslie LaMarche, Debra Capps

Parliamentary Procedures Part 1

Windows Classroom

How do you organize and run your Board and Membership Meeting? How is the agenda set? Who gets to preside over the meeting? Can your Board president vote? What if you want to object to a motion being considered? Who is Robert and why did make up meeting rules? Come explore how to become more productive at your Board meetings and keep your members participating in the meeting processes.

Ralph Marcus

Tuesday, May 19 – 2:50-3:10

All Day Break – Also Cookies

South Convention Lobby

Tuesday, May 19 – 3:10-4:30

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Frankie Morton

You Can't Afford Not to Have This

Tower C Classroom

An introduction and exploration of the coverage of an "HO6" policy, which the coop member should be purchasing vs. a renter's policy.

Mark Provo

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Ralph Marcus

Wednesday, May 20, 2020

Wednesday, May 20 – 8:00am - 12:00pm

Conference Registration

South Convention Lobby

Vendors

South Convention Lobby

Tuesday, May 19 – 8:00am - 9:30am

Continental Breakfast

Wednesday, May 20 – 9:00-10:20

We Are Family

Tower A Classroom

How well do you know your neighbors? This class will explore ways to identify possible concerns and how to enrich your relationships within your cooperative community.

Lori Smith

From Deficit to Profit: A Manager's Guide to Understanding Your Cooperative Accounts and Turning Your Numbers Around Part 1

Tower B Classroom

During my presentation, I will guide managers through the accounting of their site. The idea is to help a manager/board understand ways to get their accounting in order or to save their Cooperative money by closer monitoring the cash flow. Often times, we waste money and when money is annually not accounted for properly, it becomes the norm, but I will teach people how to stop and audit their own accounts to find ways to cut back. This course will give you a detailed process to be successful.

Tashena Johnson

Getting Along with Board Members Part 1

Tower C Classroom

The first session will begin with an open discussion on the following topics: 1) Knowing what to say to board members that overstep they boundaries, 2) How to say No and still be professional, 3) What to do when residents go to board members first. The second session will consist of us doing a couple of scenarios of how board members can make things difficult for the management staff.

Angela Dixon

Ethics & Leadership Best Practices Part 1

Tower D Classroom

Come explore the challenging world of ethics, leadership, and best practices in cooperative housing over-sight today. This session will show you how to skillfully apply ethical standards, leadership skills, and best practices in all your board decisions. This class will touch on: board member, vendor and employee ethics, compliance with regulations, duties to membership, officer responsibilities, and much more.

Kathy Sinicropi

Legal Land Mines for Boards and Management Part 1

Windows Classroom

This course includes a comprehensive discussion about various legal issues affecting housing cooperatives. Scenarios and case studies are woven into the material to illustrate the practical applications of these legal requirements, as well as show the ramifications when cooperatives are not in compliance.

Randy Pentiuk, April Knoch, Creighton Gallup

Wednesday, May 20 -- 10:40-12:00

Leadership

Tower A Classroom

What is the true depiction of leadership? Who in your Cooperative is a leader? Leaders come in all shapes and sizes and more often than not aren't sitting in the front of the class. Please join me as we navigate through the various qualities of leaders - those who lead from the front, and the back. Come rested and eager to learn!

Jerome Rayford

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Randy Pentiuk, April Knoch, Creighton Gallup

Wednesday , May 20 – 12:00am - 1:30pm

Annual Luncheon

Grand Ballroom

Wednesday , May 20 – 1:30am - 3:00pm

Annual Meeting

Grand Ballroom
