



Membership Packet



Midwest Association of Housing Cooperatives

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www.MAHC.coop

I. Mission Statement & Introduction

“To support and champion the cause of quality housing through education, legislative actions, partnerships, and advocacy for housing cooperatives.” The Midwest Association of Housing Cooperatives (MAHC) has been committed to this mission for over 40 years.

The Midwest Association of Housing Cooperatives, Inc. is a nonprofit charitable [501(c)(3)] organization, devoted to the support and education of housing cooperative members and governing boards. MAHC has received national recognition as a leader in the representation, training, development and maintenance of the cooperative way of life.

II. What is MAHC?

- ⇒ A non-profit, tax exempt, organization whose purpose is the education of members and directors of housing cooperatives.
- ⇒ An association who has received national recognition for it's programs for training people to dedicate their skills to the cooperatives they live in.
- ⇒ Concerned with the whole cooperative community and the housing cooperative member; it is not controlled by professional members contributing services to the betterment of cooperative housing.
- ⇒ An active association who offers annual educational conferences, periodic regional workshops, and special seminars, as well as individual training.
- ⇒ A strong network of experienced housing cooperators responding on short notice to all requests for assistance and/or information about housing cooperatives.
- ⇒ A resource center for Skills Development Courses like: Financial Management, Understanding Management Contracts, Board and Management Evaluation, Member Selection, Orientation, Team Building, Serving on the Board, and Parliamentary Procedure.
- ⇒ The home of a newsletter that covers the latest developments in its member cooperatives as well as cooperative action in any community throughout the U.S. Legislative news, tax disputes, and changes in laws and regulations are kept up-to-date with this quarterly communication.
- ⇒ The opportunity for you to share your ideas and experiences with directors of other housing cooperatives.

III. Education

MAHC is a leader in the development and presentation of quality education programs for those involved in the cooperative community. Boards of Directors, staff, managers, accountants, maintenance personnel and government personnel are among those who benefit from our cooperative training.

MAHC Certifications

A. Certified Cooperative Director (CCD)

This course is designed for all Board of Directors, Committee Members, and/or Members that want and need the components that drive the operations and oversight of the Cooperative Corporation.

The (CCD) course is a course that covers everything from the history of Cooperatives, Corporate Law, to Ethics in the Board Room. Additional topics covered will be budget's, audits, financial components, marketing and managing of your Cooperative.

The list is only a portion of what is covered in this sixteen hour course, that includes testing and receiving certification as a CCD, from the Midwest Association of Housing Cooperatives.

B. Certified Cooperative Manager (CCM)

This course is designed for managers and assistant managers of Cooperative Housing. Topics covered include fair housing, ethics, legal structure of cooperatives, policy making, decision making, financial integrity, and battling renter mentality in today's cooperatives.

The list is only a portion of what is covered in this sixteen hour course, that includes testing and receiving certification as a CCM, from the Midwest Association of Housing Cooperatives.

The participant who has received any other training in Cooperative Housing will be impressed with the amount and quality of information given in this course.

C. Certified Cooperative Maintenance Manager (CCMM)

A class designed for Maintenance Personnel that have the duties of regular maintenance at a Cooperative Housing Property, as well as any Cooperative member or other staff that want to know more about the Cooperative Maintenance Process.

This class will teach you what information you need to understand what a Cooperative is and your role in this unique form of housing. You will receive the information to help you with the ethics, maintenance plans, Cooperative goals, inventory control, working with contractors, and much, much more.

IV. Annual Conference

Provides an opportunity for our member cooperatives to participate in our annual conference meeting as well as attend classes on a variety of subjects, and to network with housing cooperators from other geographical areas. Our annual conference is held in the early spring of each year in fun filled locations that allow our attendees to relax after a day of intensive class participation.

V. Benefits of MAHC Membership

NEWSLETTER: The quarterly newsletter provides timely informative articles from the “how to” of problem solving, to analysis of new legislation. Also includes information regarding upcoming events and answers to member’s questions.

GROUP ACTION: With membership exceeding 20,000 units of cooperative housing, MAHC represents a growing force of influence on issues, concerns and legislation affecting our cooperative community.

CONSULTATION: MAHC board members, professional advisors, and staff are available to deliver training, mediate board disputes, and to provide consulting services on a variety of cooperative matters.

TASK FORCE WORKSHOPS: Skill development workshops have been designed by MAHC, with the assistance of others including the Organization of Applied Science in Society. These one and two day seminars provide comprehensive coverage of topics including Membership Selection, Financial Management, Evaluating Management, Cooperative Communications, Serving on the Board, Membership Orientation, Introduction to Co-ops, Management Contracts, and many more.

Who Benefits the Most from MAHC Membership?

YOU!

www.MAHC.coop

V. Benefits of MAHC Membership (cont.)

CO-OP HOUSING HANDBOOK: MAHC publishes the Cooperative Housing Handbook (“Co-Op Bible”). This handbook is a must for all those involved in the production, governance, management, or routine operations of a housing cooperative. Originally published through a grant from the Ford Foundation, and revised in 2003.

TELEPHONE SUPPORT: Looking for support? A quick telephone call to the MAHC office can save you hours of research time. Our staff and volunteers are able to answer questions regarding specific cooperative issues or to refer you to the proper source for accurate information.

NETWORKING: MAHC responds to inquiries from individuals seeking to move into a housing cooperative by providing a list of our members in the identified area. Our conferences are attended by cooperators throughout the country, and provide an opportunity to meet and learn from fellow cooperators as well as noted professionals.

ANNUAL CONFERENCE & VENDOR SHOW: In direct correlation with our Mission Statement, MAHC holds an Annual Conference & Vendor Show every Spring. In addition to our unique workshops and certifications, there is a Vendor Show which allows Cooperative Board Members and attendees to speak face to face with the vendors who understand what it takes to work with a Housing Cooperative. The conference provides an excellent opportunity to network with other Cooperative members, Boards, and Cooperative professionals.

What Does MAHC Membership do for YOU?

- Discount rate on the fees charged for conferences, training, and consulting services.
- We are working with service and material suppliers to negotiate *further savings* for our members.
- Support the Cooperative community as well as receive support from hundreds of Cooperative communities.

For too long, Cooperatives have been perceived as the best-kept secret in affordable housing. MAHC is working to share the secret and broaden the availability and influence of Cooperatives.

MIDWEST ASSOCIATION OF HOUSING COOPERATIVES, INC. APPLICATION FOR MEMBERSHIP

CO-OP/ORG NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: (____) _____ FAX: (____) _____

E-MAIL ADDRESS: _____

BILLING ADDRESS (IF DIFFERENT FROM ABOVE)

TYPE OF MEMBERSHIP

COOPERATIVE (REGULAR)

OF UNITS _____ TYPE (213, 221, 236, CONV) _____

ANNUAL MEETING DATE: _____ DATE BUILT: _____

MANAGEMENT AGENT: _____

**ANNUAL DUES FOR REGULAR MEMBERS: \$2.00 FOR 1 – 300 UNITS AND \$1.00 THEREAFTER,
WITH A MINIMUM OF \$100.00 AND MAXIMUM OF \$1000.00**

PROFESSIONAL (ASSOCIATE)

TYPE OF BUSINESS _____

PARTNERSHIP CORPORATION PC NONPROFIT

IN BUSINESS SINCE: _____

C.E.O: _____

ASSOCIATE DUES ARE \$250.00

AFFILIATE (CONDOS, LIBRARIES, COUNCILS, ETC.)

TYPE OF ORGANIZATION: _____

AFFLIATE DUES ARE \$100.00 PER YEAR

INDIVIDUAL (NON-PROFESSIONALS ONLY)

INDIVIDUAL DUES ARE \$100.00 PER YEAR

Mailing List Information

PRESIDENT:

Address: _____

Phone: () _____

Email: _____

VICE PRESIDENT:

Address: _____

Phone: () _____

Email: _____

SECRETARY:

Address: _____

Phone: () _____

Email: _____

TREASURER:

Address: _____

Phone: () _____

Email: _____

OTHER:

Address: _____

Phone: () _____

Email: _____

ON SITE MANAGER:

Address: _____

Phone: () _____

Email: _____

Midwest Association of Housing Cooperatives

7140 Goddard Rd

PO BOX 185

Romulus, MI 48174

734-955-9516-Office***734-955-9518-Fax

Ship to: _____

City: State: Zip: _____

Purchaser Name: _____

Phone: _____ Coop Name: _____

	Quantity	Cost	Total
Coop Housing Handbook-Member		\$30.00	
Non-Member		\$39.00	
Serving on the Board		\$15.00	
Membership Orientation		\$10.00	
Rich's Training CD		\$10.00	
Effective Board Meeting CD		\$10.00	
Idiots Guide to Roberts Rules Fast Track		\$14.00	
Robert Rules for Dummies		\$14.00	
Robert Rules Book		\$25.00	
Robert Rules In-Brief		\$ 7.00	
Robert Rules CD-Rom		\$70.00	
Using Parliamentary Procedures		\$ 6.00	
ABC's of Parliamentary		\$ 5.00	
Basic Information Leaflet		\$ 2.00	
Spotlight-President		\$ 3.00	
Vice President		\$ 3.00	
Secretary		\$ 3.00	
Treasurer		\$ 3.00	
By-Laws		\$ 3.00	
Committees		\$ 3.00	
Board of Directors		\$ 3.00	
Successfui Conflict Resolution		\$ 3.00	
Retractable American Flag & Base		\$ 5.00	

Shipping & Handling Costs

1-5 Books \$4.95 ea
 6-10 Books \$3.95 ea.
 1-20 Books \$2.95 ea.
 21 & Over call for a

Subtotal _____

Shipping _____

Total _____